

GLADSTONE SECONDARY SCHOOL

4105 Gladstone Street Vancouver, B.C. V5N 4Z2 Telephone: (604) 713-8288 (604) 713-8287

November 16th, 2017

Dear Parents/Guardians:

The VSB is moving to exclusively publishing report cards online. Gladstone Secondary is planning on publishing report cards for Term 1 through the MyEd Student Family portal, as well as printing hard copies. At this time we are requesting parents become familiar with the Student Family Portal, as we will not be printing hard copies of our Term 2 report cards.

In order to view Term 1 report cards you will need to set up your account in the MyEd Student Family portal. Please follow the steps below to gain access to the portal:

If your son or daughter is currently able to access their account:

- Login ID this is their student number
- Please ask your son or daughter for their current password to access the MyEd Student Family portal.

If your son or daughter is currently unable to access their account:

- Login ID this is their student number
- Password Glad\$Nov17 (password is case sensitive)
- Please follow the prompts to change your password
- Please enter a Primary Email Address
- If the account is disabled please let our school office know and we will reactivate the account.

In order to login to the Student/Family Portal you must go to the URL for the MyEducation BC website: <u>https://www.myeducation.gov.bc.ca/aspen/logon.do</u>

Please keep a record of the Login ID and password for your own records:

STUDENT # _____ Primary Email Address: _____

Term 1 report cards will be published online and distributed in school on Thursday, December 7th, 2017. At present, the information you can expect to see in the portal is the student's daily attendance. Attached are how to guides that will provide instructions on how to navigate the MyEd Student Family portal. Please take some time to acquaint yourself with the MyEd Student Family portal.

Sincerely, Ms. Iqbal K. Gill Vice Principal